

GPA Europe Ltd Annual General Meeting

Thursday 21 November 2024 @ 1pm GMT

*The Clermont Hotel, Charing Cross, The Strand, London, WC2N 5HX, United Kingdom
and Virtually via TEAMS.*

1. Call to Order

The AGM was called to order at 1pm GMT by Chairperson, Myrian Schenk. Myrian welcomed the members present to the Annual General Meeting of GPA Europe Ltd.

The following officers were present:

Chairperson	Myrian Schenk
Treasurer	Martin Copp in lieu of Martin Mayer
Secretary	Samantha Nicholson

29 voting members of GPA Europe were in attendance when the meeting was called to order by the Chairperson.

2. Apologies and Proxy Votes Received

Apologies received from Martin Mayer (Treasurer).

3 proxy votes were received to be cast by the Chairperson.

3. Adoption of the Minutes of the 2023 Annual General Meeting

The Minutes of the 2023 AGM were distributed by email before the AGM and were available at the start of the AGM.

Myrian Schenk proposed that the minutes from the 2023 AGM be accepted as distributed. This was seconded by all present, and as there were no votes against or abstentions, the motion was passed unanimously.

4. GPAE Treasurer's Report

Martin Copp presented a financial summary for 2023.

- a) Vote: Adoption of the GPA Europe Ltd Financial Statement for year ending 31 December 2023. The Financial Statement was unanimously accepted. See Attachment 1.**

- b) **Vote: To approve the appointment of Darren Cooper of A. Allen & Son as the Auditors for the 2023 Financial Statement. There were no votes against or abstentions; the motion was passed unanimously.**
- c) **Vote: Vote to approve changes to membership fees (see Attachment 2). There were no votes against or abstentions; the motion was passed unanimously.**

5. **GPAE Chairperson's Report**

Myrian Schenk presented the Chairperson's report for the past year.

6. **Election of the Management Committee for 2024 to 2025**

- a) **Vote: To accept the Office Bearers nominated and recommended by the Management Committee for 2024 to 2025**

Chairperson: Samantha Nicholson (Fluor Ltd)

Deputy Chairperson: Paul Hopkinson (Kelvion)

Secretary: Myrian Schenk (Baker Hughes)

Treasurer: Martin Copp (Parker Hannifin)

- b) **Vote: To accept the nomination and recommendations of the Management Committee with regards to the Management Committee members for 2024 to 2025**

For the year 2025, the nominations for the GPA Europe Ltd. Management Committee were:

Having served four years as members of the Management Committee the following members were due for Re-election and have indicated willingness to continue in the Committee:

- Martin Mayer (McDermott)
- Steve O'Donnell (Oil & Gas Systems)
- Sulaiman Syed (BP)

The Management Committee has been advised that the following people will be resigning their role as Management Committee members and, where noted, replacements will be advised:

- Adriano Gentilucci is resigning and is not being replaced

- Simon Saul of Johnson Matthey is resigning and is not being replaced
- Howard Secker of Honeywell UOP is resigning and is not being replaced
- Céline Volpi of TotalEnergies is resigning and is being replaced by TBC

The Management Committee has been advised that the following people will join the management committee:

- Philip le Grange, BASF Middle East Chemicals LLC

The following members will make up the GPA Europe Ltd Management Committee for 2024 to 2025. Those indicated in Bold are also Directors of GPA Europe Ltd.

NAME	COMPANY	COUNTRY	NAME	COMPANY	COUNTRY
Fahad Al-Dossary	Saudi Aramco	Saudi Arabia	Martin Mayer	McDermott	UK
Carmella Alfano	Axens	France	Subrata Mukhopadhyay	Petrofac Engineering Ltd	UK
Javier Alfonso	Kent	UK	Samantha Nicholson	Fluor Ltd	UK
Gary Bowerbank	Shell Global Solutions	Netherlands	Steve O'Donnell	Oil and Gas Systems Ltd	UK
Martin Copp	Parker Hannifin - PECO	UK	Matt Park	Bechtel Ltd	UK
Adrian Finn	Costain	UK	Gauthier Perdu	Technip Energies	France
Fiona George	Worley (Comprimo)	UK	Myrian Schenk	Baker Hughes	UK
Julie Gouriou	Technip Energies	France	Neil Stuchbury	nZero Group	UK
Paul Hopkinson	Kelvion	UK	Sigbjørn Svenes	Equinor	Norway
David Knight	Schlumberger	UK	Sulaiman Syed	BP	UK
Philip le Grange	BASF Middle East Chemicals LLC	United Arab Emirates	Gerald Vorberg	BASF SE	Germany

Ex-Officio Members of the Management Committee:

- Technical Committee Chairperson Philip le Grange, BASF Middle East Chemicals LLC
- In Brief Editor Gary Bowerbank, Shell Global Solutions

Young Professional's Sub-Committee will be represented by a member of the sub-committee on a rotating basis:

- Filip Cejka (Bryan Research & Engineering)
- Cassidy Ooi (Meggitt)
- Anna Drelon (Technip Energies)
- Rasaq Lawal (Petrofac Engineering Ltd)
- Irina Pitrelli (Kent UK Engineering)

The Management Committee of GPA Europe Ltd. meets four times a year and is charged with supporting the Board of GPA Europe Ltd in managing the activities of the organisation.

There were no votes against or abstentions; the motion was passed unanimously.

7. **Presentation of Awards**

Best Paper: Renaud Cadours, TotalEnergies and Carmella Alfano, Axens

Paper: Benefits of Latest HySWEET® Solvent Formulation: Insights from Recent Operational Units

Presented at the GPAE Annual Conference 2024

Aungier Award: Esme Elman, Bechtel

Presentation: Development of a Site-Assembled CO2 Absorber Column

Presented at the GPAE Annual Conference 2024

For previous Chairs of GPAE:

Presented to: Steve O'Donnell, Martin Copp, Gary Bowerbank and Myrian Schenk

8. **Discussion of items raised by Members in advance**

- None

9. **Any Other Business**

- None

10. **Adjournment**

The meeting was formally adjourned by Chairperson, Myrian Schenk, at 2pm GMT.

11. **Attachments**

1. Financial Statement 2023
2. Revised Membership Fees for 2025

Attachment 1: Financial Statement 2023

Year ended 31st December 2023

GPA Europe Limited

REPORT OF THE ACCOUNTANTS

A. Allen & Son Limited

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements set out for the year ended 31st December 2023 have been prepared from the accounting records and information and explanations supplied by GPA Europe Limited.

On behalf of the GPA Europe Limited Board

Martin Mayer

Director and Treasurer of GPA Europe Ltd

Income and Expenditure Account

	2023	2022
	£	£
Turnover	173,108	141,183
Cost of Sales	81,241	53,942
Gross Surplus	91,867	87,241
Admin Expenses	82,083	77,555
Operating (Loss)/Surplus	9,784	9,686
Interest Received	350	245
(Loss)/Surplus for the Year	10,134	9,931

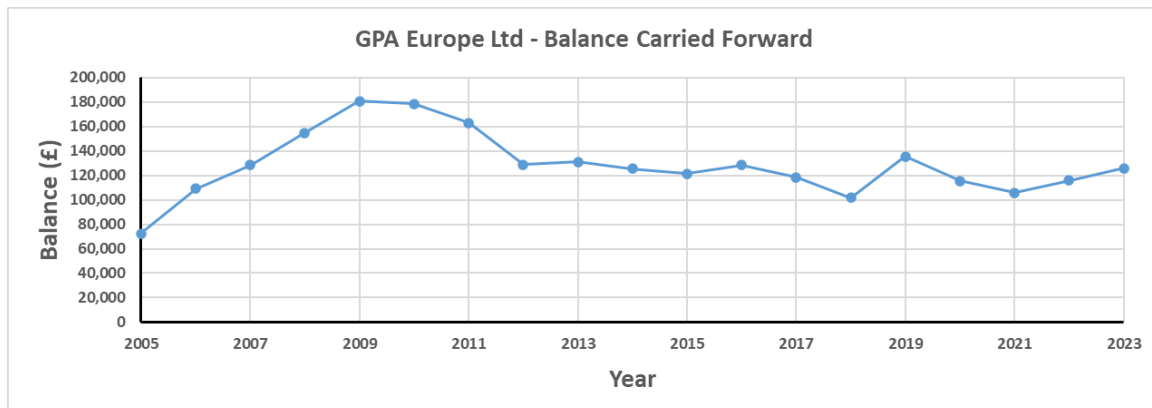
Income and Expenditure Summary

Subscriptions		£44,967
Debtors (2024 conference costs paid in 2023 + miscellaneous invoices)		£37,749
Creditors (2024 subscriptions paid in 2023 + outstanding invoices + Annual conference invoice)		£64,383
Conferences		
Annual Conference	Surplus	£50,565
GPA Office		£66,412
Publicity (In Brief + Website)		£8,993
Sundry costs		£4,864

Balance Sheet

	2023	2022
	£	£
FIXED ASSETS (Intangible)	11,691	13,887
CURRENT ASSETS		
Stock	25	93
Debtors	37,749	50,627
Cash at Bank and in Hand	140,750	108,380
	178,524	159,100
CREDITORS		
Amounts falling due within one year	64,383	57,289
NET CURRENT ASSETS	114,141	101,811
RESERVES		
Balance brought forward	115,698	105,767
(Loss) / surplus for the year	10,134	9,931
Balance carried forward	125,832	115,698

Balance and Surplus



Attachment 2: Revised Membership Fees for 2025

Year	2023	2024	2025
Membership Type	£	£	£
Level 1	770	850	900
Level 2	330	350	375
Level 3	110	120	140
Academic	110	120	125
Individual	50	50	55
Retired	17	20	30